



NORTH TEXAS HOME BUILDERS ASSOCIATION

HOUSING HALL OF HONOR GUIDELINES

Mission

The primary mission of the North Texas Home Builders Association Housing Hall of Honor is to celebrate men and women who have made significant and lasting contributions to the housing industry in North Texas. A secondary purpose is to promote a positive image of the Texas housing industry to the public through increased awareness and education.

North Texas Home Builders Association Housing Hall of Honor Nominees

Nominees for induction into the North Texas Home Builders Association Housing Hall of Honor shall be selected from four (4) categories:

1. Builders, developers or remodelers;
2. Trades professionals and suppliers
3. Government (elected and professional employees);
4. Industry-allied professionals (others involved in the building industry including, but not limited to, lenders, architects, engineers, planners, manufacturers, educators, media, trade association staff).

Sources of Nominees

Potential nominees shall be collected from sources including:

1. Members of the North Texas Home Builders Association;
2. North Texas Home Builders Association Housing Hall of Honor Board of Governors;
3. The Public.

Guidelines for Submission of Nominees

1. All submissions must be made through the North Texas Home Builders Association (NTHBA) Housing Hall of Honor application form.
2. The deadline for applications to be received in the NTHBA office is 5:00 PM the last Monday of July each year. The Executive Vice President shall solicit applications through the NTHBA's publications and general membership announcements beginning in May of each year.
3. In the case of a nomination submitted for a NTHBA president (past or current), the nominee must have served the association a minimum of ten (10) years and been out of office (including service as immediate past president) for three (3) years prior to the nomination date.
4. Financial success or size of a nominee's business operation shall not be considered a significant and lasting contribution. The contribution must have resulted in a substantive contribution, improvement, or innovation to the North Texas housing industry.
5. Submission of a name does not guarantee that the individual will be inducted.
6. All nominee applications and support materials will be reviewed for completeness by NTHBA staff prior to dissemination to the Board of Governors. Incomplete applications will be returned to the nominator.
7. Nominations must be accompanied by an endorsement letter from the nominator.

Board of Governors

1. The Governors shall consist of two (2) builder members, four (4) associate members, and the Chairman, who shall be a past president of the NTHBA, for a total of seven (7) members.
2. The Governors term of office shall be as follows: In order to establish staggered terms, the first selection of Governors shall consist of one builder member and one associate member serving one (1) year, one builder member and one associate member serving two (2) years, two associate members serving three (3) years, and the Chairman shall serve three (3) years. Thereafter, two (2) of the Governors will rotate off the Board each year to be replaced with two (2) Governors having a three (3) year term and the Chairman will rotate off every third year.
3. New Governors shall assume office on November 1st of each year.
4. The initial Board of Governors shall be appointed by the NTHBA Board of Directors.
 - a. In order to fill the staggered terms, the Board of Governors will nominate two (or more if needed due to resignations) new Governors to serve on the board each year. The nominations shall be submitted to the NTHBA Board of Directors at their August Meeting for approval.

5. The policies and procedures of the Board of Governors shall be set by the Board of Governors with the approval of the NTHBA Board of Directors.

Election of NTHBA Hall of Honor Members

1. Voting shall be by secret ballot by the Board of Governors. Each completed ballot shall be mailed, faxed, or emailed (as decided by the Board of Governors) directly by each Governor to NTHBA's independent certified public accountant no later than 5:00 PM, the last Friday of August.
2. Each Governor has the responsibility of carefully evaluating each nominee and completing the ballot.
3. A person must receive a minimum of at least five (5) votes to be elected for Induction.
4. A nominee nominated two (2) consecutive years (not including applications returned as incomplete) without induction must wait a period of at least two (2) years from the date of their last nomination to be reconsidered for induction.
5. When an individual is on the ballot for the second time, a notation shall be made on the ballot indicating such.

Announcement of Election Results

NTHBA's independent certified public accountant shall provide the Chairman with the written results of the election no later than 5:00 PM on the first Friday of September.

The induction ceremony shall take place during the October general membership meeting of the NTHBA or at an alternate time and place determined by the Board of Governors.

Induction activities shall be coordinated with the President of NTHBA and its Executive Vice President to eliminate scheduling conflicts and to insure NTHBA support and participation.

The Governors will serve as hosts to the new honorees and their guests during the induction events.



**NORTH TEXAS
HOME BUILDERS
ASSOCIATION**

**HOUSING HALL OF HONOR
OFFICIAL APPLICATION**

**Entry Deadline: No later than 5:00 PM the last Monday in July
No entries will be accepted after the deadline.**

Required enclosure: High-quality, four-color, 8 x 10, photo (head and shoulders only) of nominee in business attire.

NAME OF NOMINEE:

[Click here to enter text.](#) [Click here to enter text.](#) [Click here to enter text.](#)

First Middle Last

TITLE: [Click here to enter text.](#)

Company/Organization/Agency: [Click here to enter text.](#)

CITY: [Click here to enter text.](#) STATE: [Click here to enter text.](#) ZIP: [Click here to enter text.](#)

PHONE: [Click here to enter text.](#)

FAX: [Click here to enter text.](#)

EMAIL: [Click here to enter text.](#)

CANDIDATE CATEGORY:

- Builder/Developer/Remodeler
- Trades professional or supplier
- Government
- Industry-allied professional

SUBMITTED BY: [Click here to enter text.](#) [Click here to enter text.](#) [Click here to enter text.](#)

FIRST

MIDDLE

LAST

TITLE: [Click here to enter text.](#)

Company/Organization/Agency: [Click here to enter text.](#)

CITY: [Click here to enter text.](#) STATE: [Click here to enter text.](#) ZIP: [Click here to enter text.](#)

PHONE: [Click here to enter text.](#)

FAX: [Click here to enter text.](#)

E-MAIL: [Click here to enter text.](#)

NORTH TEXAS HOME BUILDERS ASSOCIATION

HOUSING HALL OF HONOR OFFICIAL APPLICATION

Entry Deadline: No later than 5:00 PM the last Monday of July.
No entries will be accepted after the deadline.

Name of Nominee: _____

Limit your responses to 250 words per question, using 12-point font size. Write N/A if the item is not applicable to the nominee. All responses must be typed or computer generated.

1. Describe the significant and lasting contributions the nominee has made to the housing industry in Texas. [Click here to enter text.](#)
2. Explain why the nominee should be elected to the North Texas Home Builders Association Housing Hall of Honor. [Click here to enter text.](#)
3. List in chronological order and explain the services the nominee has performed for his/her local, state and national home builders associations. [Click here to enter text.](#)
4. List in chronological order and explain the services the nominee has performed in the housing-related activities at the local, state and national levels. [Click here to enter text.](#)
5. List in chronological order the services the nominee has performed for his/her community. [Click here to enter text.](#)
6. List in chronological order the housing industry-related awards and honors the nominee has received. [Click here to enter text.](#)

Mail to: North Texas Home Builders Association
Housing Hall of Honor
4410 Fairway Blvd
Wichita Falls, TX. 76308